

DISCOVER

Adult Sunday School Teacher

Is responsible for leading the class to discover scriptural truth, develop meaningful relationships, and to provide opportunities for adults to accept and grow in their relationship with Christ.

Responsible for:

1. Preparing to teach weekly through prayer, personal Bible study, and lesson preparation.
2. Enlisting appropriate leaders that will help the class be a 3D class
3. Leading the class to encounter God’s Word during the Bible study session and during the week.

Ministry Coordinator

Works with the teacher to lead the class by (1) registering guests and keeping accurate attendance records; (2) encouraging members to learn how to share their faith and attend visitation; (3) developing and implementing plans to care for class members; (4) planning fellowship events to build community; (5) communicating prayer requests to the class; (6) when appropriate, enlist Invite and Connect Leaders to help.

Apprentice

Works with the teacher and other class leaders to develop personal leadership and teaching skills for the purpose of preparing to become the teacher of a Sunday School class.

The apprentice (1) should teach once every six weeks and more often as the class prepares to start a new class; (2) assist in leading the class to be a 3D class; (3) assists the teacher in encouraging member’s spiritual growth.

INVITE

Invitation Leader(s)

Is responsible for encouraging and equipping members to reach and enroll.

Responsible for:

1. Leads the group to discover prospects.
2. Maintains class prospect information.
3. Leads the class to participate in visitation efforts.
4. Develops processes which assure that guests are properly welcomed and registered.
5. Leads the class to consistently follow-up with guests who visit.
6. Encourages the class to learn how to share their faith.

Greeter(s)

The Greeter works with the invitation leader to create a welcoming climate for guests and members.

Responsible for:

1. Making sure everyone is welcomed as they enter the room.
2. Helping guests meet members.
3. Registering guests.
4. Helping guests find a place to sit, and making sure guests have a study guide for the session.

Missions Leader(s)

Leads the group to support missions giving and participate in mission education and ministry projects. Plans and coordinates class involvement in church- and class-sponsored mission and ministry projects.

CONNECT

Care Group Leader(s)

The care group leader(s) contact every member on a regular basis. The goal is to provide one care group leader for every five to seven members and members-in-service.

Care group organizing principles could include:

1. Organize by gender in coed classes
2. Include a maximum of seven individuals in a group
3. Include a mix of active, in-actives, and members-in-service in each group
4. Spend time during class with their assigned group
5. Become an ACE in ministry!

Absentee ministry

Crisis ministry

Encouragement ministry

Fellowship Leader(s)

Encourages the development of closer friendships and personal relationships by planning ongoing activities and events that brings people together for fun and fellowship. Responsible for providing opportunities for the class to build a sense of community.

Prayer Leader(s)

Leads the class to develop personal daily devotional and Bible study habits. Leads the class to become involved in the prayer ministry of the church and coordinates the prayer ministry of the class.

STEPS FOR DEVELOPING LEADERS

STEP 1 BEFORE YOU ENLIST LEADERS

Pray, seeking God's vision for the class. The vision of the class will determine the leaders needed. A healthy class will pursue a vision that enables it to function as 3D class.

Challenge the group to discover why God has strategically placed them in the class. Provide a response card for members to indicate the areas of service they believe God desires them to pursue.

STEP 2 ENLIST LEADERS

Prayerfully select and enlist leaders based on the class members' response cards. Personally enlist every leader and explain each role. Spend time enlisting leaders, allowing potential leaders time to pray about the positions being considered.

STEP 3 TRAIN LEADERS

Provide immediate training for all class leaders. Review all aspects of the classes' work and help leaders set goals. Meet regularly with leaders to communicate evangelism opportunities, update prospect and membership rolls, evaluate the work of the class, and train leaders. Encourage members to participate in church, association, state, and national training events.

STEP 4 EAT WITH THE TROOPS

Spend time with leaders developing personal relationships. Get to know them, praying, eating, guiding, correcting, laughing, celebrating, and empowering them.

STEP 5 LET THEM SOAR AS EAGLES

Ultimately, the goal of developing class leaders is to send them out to serve elsewhere. Once leaders leave to serve elsewhere, make sure the class maintains an ongoing relationship with them. Leadership roles will always be changing as the class grows and as leaders move in to other areas of ministry. If all class leaders remain in the same position for more than two years, the class may become stagnant, turning inward.

Maintenance is not the goal—multiplication is!

*“And if somebody
overpowers one person,
two can resist him.
A cord of three strands
is not easily broken.”
Ecclesiastes 4:12 (HCSB)*



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THE 3D ADULT SUNDAY SCHOOL CLASS GUIDE



INVITE
DISCOVER
CONNECT